SAFETY AND SECURITY

Please follow the instructions below to access the Safety and Security PowerPoint and quiz. When you have successfully passed the quiz with a score of 70% or higher, print the results and return them to the Human Resources Office.

1. From the wallace.edu homepage, login to Blackboard with your employee number as username and DOB (mmddyy) as password.
2. Click on the Professional Development Course link on the right side of the page.
3. Click on Human Resources.
4. Choose the preferred file type for the presentation, either PowerPoint or PDF.
5. Review Presentation.
6. Click on the link to take quiz. Type in your FULL NAME and the passcode 1141
7. Print the results and submit to HR